

Special Session

Agenda Item #	5
Meeting Date	March 12, 2007
Prepared By	Daryl Braithwaite Public Works Director Abel Castillo Information Systems Manager
Reviewed By	Barbara B. Matthews City Manager

Discussion Item	Single Reading Ordinance for Fuel Management Software System
Background	<p>The FY07 budget includes funding for the replacement of the City's fueling system. The project is comprised of three components: replacement of the three fuel pumps, replacement of the overfill catchment basin and purchase of a fuel management system software. Contracts for the first two items have been awarded and the work is underway.</p> <p>The Public Works Department solicited proposals for the fuel management software system and received three responses as follows:</p> <ul style="list-style-type: none"> • Trak Engineering, Inc \$17,892.75 • L.A. Fritter & Sons, Inc. \$21,210 • Capitol Petroleum Equipment, Inc \$22,612 <p>The lowest bidder has been determined to be responsible and responsive.</p>
Policy	The City maintains a refueling station for City vehicles. The station is also utilized to refuel Montgomery County Fire Department vehicles stationed at the Takoma Park fire station.
Fiscal Impact	Funding in the amount of \$35,000 is included in the budget for replacement of the City's fueling system. The City has sufficient funds available for the software.
Attachments	Single Reading Ordinance for the purchase of Fuel Management Software.
Recommendation	Approval of the Single Reading Ordinance awarding a contract to Trak Engineering, Inc.
Special Consideration	

Introduced by:

Adopted:
Single Reading

Ordinance No 2007 -
PURCHASE OF FUEL MANAGEMENT SOFTWARE

WHEREAS, funding in the amount of \$35,000 is included in the FY07 budget for the replacement of fuel pumps and fueling management software for the City; and,

WHEREAS, the City Council awarded a bid for the fuel pump replacement in the amount of \$11,207, leaving a balance of \$23,793; and,

WHEREAS, in response to the Public Works Department's solicitation for proposals, the City received three responses; and,

WHEREAS, the lowest bid was submitted by Trak Engineering; and,

WHEREAS, the Public Works Director has determined that the bid of Trak Engineering is responsive and responsible.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

Section 1. The low bid received from Trak Engineering in the amount of SEVENTEEN THOUSAND EIGHT HUNDRED NINETY-TWO DOLLARS AND SEVENTY-FIVE CENTS (\$17,892.75) for fuel management software be accepted.

Section 2. This ordinance shall become effective upon adoption.

Adopted this ____ day of March, 2007 by roll-call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT: